

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: December 13, 2012

RE: Minutes from the November 19, 2012 meeting
Notice of the December 17, 2012 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for December 17, 2012 at 2:00 p.m. in the ABC Conference Room.

Thank you.

County of Stafford Community Policy and Management Team
ABC Conference Room- Stafford County Government Center
Minutes- November 19, 2012- 2:00 pm

1. Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.
 - Present were Mr. Bill Tignor (parent representative), Ms. Jean Johnson (Health Department), Mr. Michael Muse (Stafford DSS), Ms. Debe Fultz (disAbility Resource Center), Mr. Vince Butaitis (CSU), Mr. Ron Branscome (RACSB-Chairman), and Mr. Bob Thomas (Board of Supervisors)
 - Others: Ms. Donna Krauss(Assistant to the County Administrator for Human Services), and Mr. Anthony Romanello (CSA fiscal Agent)
 - Absent: Ms. Sue Clark (Stafford Public Schools)
2. Approval of the Minutes- The minutes to the October 15, 2012 CPMT meeting were reviewed by the CPMT members and approved by a 7 yes – 0 no vote. The secretary was authorized to sign.
3. Closed Meeting- As requested, Mr. Branscome moved for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5

Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. 7 ayes

4. Action on funding requests-
 - 1A- Closed meeting case- motion made to offer a deferred payment plan of \$500.00 monthly towards the \$1238.00 assessed monthly amount- motion seconded and approved. 7 yes – 0 no vote
 - 2B- Closed meeting case- motion made to approve the FAPT recommendation- motion seconded and approved. 7 yes – 0 no vote
 - 3C- Motion to offer a deferred payment plan of \$520.00 monthly towards the \$940.00 assessed monthly amount- motion seconded and approved. 7 yes – 0 no
5. CSA Program financial report/Ms. Donna Krauss
6. Supplemental Foster Care Expenditures/Notification of payments to CPMT
 - Mr. Michael Muse presented the supplemental foster care expenditures for approval. A motion was made to approve expenditures, seconded and approved. 7 yes – 0 no
7. CPMT old/new business-
 - No old business

8. New business-

Private Day placements:

- Members discussed private day school placements and performance measures. Other surrounding localities are discussing what processes could be put in place to ensure the students placed within these programs are receiving the services they need and require.
- Members discussed the rising costs of private day placements. Human Service Office staff was asked to find out specifically how Arlington County handles funding associated with private day school placements. The Team also inquired if the school system receives the state per diem for private day schools placements funded by CSA.

9. Adjournment- As there was no other business the Team agreed to meet on December 17, 2012.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date